

## CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2017/18

### Annual Council - 9 May 2017

Report of Chief Officer Corporate Services

Status: For Consideration

Key Decision: No

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Portfolio Holder Cllr. Peter Fleming

Contact Officer Vanessa Etheridge Ext. 7199

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**Recommendation:** That the Calendar of ordinary meetings for the municipal year 2017/18 be confirmed.

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#### Introduction

- 1 The draft calendar of meetings for the municipal year 2015/16 was agreed at Council on 22 November 2016 to go forward to the meeting of Annual Council for formal adoption.
- 2 The calendar avoids meetings on Mondays and Wednesdays, except for one Licensing Committee and One Housing and Community Safety Advisory Committee on a Wednesday. It also attempts to keep meetings away from school holidays as much as is possible, and apart from Development Management Committee keeps August free of formal meetings.
- 3 Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it is necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Committee Chairman.
- 4 Since the meeting in February 2016, there have been a few changes agreed with the relevant Chairmen and have been communicated to Councillors. One recent change is that further to a recent email the Legal and Democratic Services Advisory Board will now take place on 19 June 2017. Members are advised to note any changes.

#### Conclusion

- 5 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year.

#### Key Implications

## Financial

None directly arising from this report.

## Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

## Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

## **Conclusions**

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

## **Appendices**

Calendar of meetings for the municipal year  
2017/18

**Jim Carrington West**  
**Chief Officer Corporate Services**